

# San Mateo County Harbor District Board of Harbor Commissioners Meeting Minutes

February 18, 2004  
7:00 p.m.

Municipal Services Building  
33 Arroyo Drive  
South San Francisco, CA 94083

## Roll Call

### Commissioners

Leo Padreddii, President  
Pietro Parravano, Vice President  
James J. Tucker, Secretary /Treasurer  
Sally R. Campbell, Commissioner  
Ken Lundie, Commissioner

### Staff

Peter Grenell, General Manager  
Lindsay A. Marks, Director of Finance  
Robert Johnson, Harbormaster  
John Draper, Assistant Harbormaster  
Beverly Fontana, Deputy Secretary  
Marc L. Zafferano, District Counsel

## Public Comments/Questions — Public and Staff Recognition

## Consent Calendar

All items on the consent calendar are approved by one motion unless a request is made at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- |   |                 |  |
|---|-----------------|--|
| 1 | TITLE:          | <b>Minutes of February 4, 2004 Meeting</b> |
|   | RECOMMENDATION: | Approval                                   |



The Commissioners concurred they would like to see a sailing school at Pillar Point Harbor.

Grenell added that he and the Harbormaster would also like to see a sailing school at Pillar Point Harbor but both feel many issues are still not addressed by Ms. Lee. Staff is working with her and being thorough with her and another permit applicant at Oyster Point Marina.

Staff stated they would continue to work with Ms. Lee to help her with what they can do for her to get her business started, but then it will be up to her to tie up the loose ends.

Grenell added her application will be addressed at the March 3, 2004 meeting.

Lundie suggested if the State agencies do require a preliminary approval from the San Mateo County Harbor District before Ms. Lee brings her item to them for review, that the District should be open to give her one. Padreddii stated that was fine and could be addressed at the next meeting.

## **New Business**

**4 TITLE: Purchase of E-Z-Go Utility Vehicle for Oyster Point Marina/Park**

**RECOMMENDATION:** Authorize Oyster Point Marina/Park staff to purchase the E-Z-Go Utility Vehicle from E-Z-Go/Textron for an amount not to exceed \$6,474.50, and authorize staff to surplus the Bolens tractor.

**Action:** Johnson presented the report on this item.

Motion by Tucker, second by Lundie to authorize Oyster Point Marina/Park staff to purchase the E-Z-Go Utility Vehicle from E-Z-Go/Textron for an amount not to exceed \$6,474.50, and authorize staff to surplus the Bolens tractor. Motion carried by 5 ayes, 0 nays.

**5 TITLE: Harbor Commission Representative at CMANC in Washington D. C. March 22 through March 25, 2004**

**RECOMMENDATION:** To Be Determined

**Action:** Campbell stated she feels there is no need for any Commissioner to attend the CMANC conference. She feels there is usually nothing to bring back to a small harbor; the conference addresses only the larger harbors. Padreddii polled

the Commission and no one wished to attend the conference this year. Campbell and Lundie felt the General Manager should not attend this year either. Padreddii did feel the General Manager should attend.

Motion by Tucker, second by Parravano to allow the General Manager to attend the CMANC convention in March. Motion carried by 3 ayes, 2 nays (Campbell, Lundie).

**6 TITLE: Sponsorship of CMANC Golden State Reception**

**RECOMMENDATION: To Be Determined**

**Action:** Grenell stated the District has sponsored the reception in the past and asked if the Board wants to approve sponsorship this year also.

Parravano stated he did not mind sponsoring the reception but stated the District state their sponsorship was contingent on no farmed salmon being served. He also asked that the General Manager report back on what was served at the reception.

Motion by Tucker, second by Lundie to donate \$500 to the CMANC reception with the stipulation that no farmed salmon will be served. Motion carried by 4 ayes, 1 nay, (Campbell).

**7 TITLE: Bills and Claims in the Amount of \$86,760.57**

**RECOMMENDATION: Approval**

**Action:** Tucker stated he reviewed the Bills and Claims. The bills and backup material were available for review if necessary.

Motion by Tucker, second by Lundie to approve the Bills and Claims in the amount of \$86,760.57. Motion carried by 5 ayes, 0 nays.

## **Reports for Possible Discussion/Action**

### **Administration and Finance**

#### **8 General Manager Grenell**

**Action:** Grenell added to his written report an update on the proposed ferry service at Oyster Point Marina/Park, stating a measure on the March 2, 2004 ballot will allot money for water transit if it passes. The Transportation Authority is holding open

houses for input from those interested and concerned to help with finalization of Measure A for the November election. Grenell had both the schedule and the new ferry route for anyone interested in it.

Parravano asked for an update on the restroom project. Grenell stated three meetings were planned, one was held in January.

Parravano requested the restroom committee members be included in the next meeting. Grenell stated he would let them know of the time and date for the next meeting.

## **9 Director of Finance Marks**

**Action:** Marks stated she is working on the budget and had passed out a schedule and mid-year budget review tonight.

## **Operations**

### **10 Oyster Point Marina/Park — Johnson**

**Action:** Johnson had nothing to add to his written report but he would take any questions.

Lundie asked about the occupancy percent, stating it seems slightly down. Johnson stated within the last 2 ½ years it has dropped 20%. There has been a general decline in occupancy.

Campbell asked about status of the fuel dock. Johnson stated it is been shut down for the last 10 days due to sumps needing to be installed underneath the dispensers installed. The operation is ready to start up as soon as the San Mateo County Environmental Services inspects and approves it. Johnson added that he does receive complaints regarding the fuel dock and all he can do is refer them to Marine Collections, LLC.

### **11 Pillar Point Harbor — Draper**

**Action:** Draper stated Temko provided a written report and he had nothing to add to it but would take any questions.

## **Board of Harbor Commissioners**

12 A. Committee Reports — None

B. Commission Statements and Requests

**The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.**

**Action:** Lundie asked Zafferano if he could provide him another copy of the response provided in regard to the veteran's discount. Zafferano stated he would be happy to.

Campbell requested an update on the post office lot lease. Grenell stated the matter was on the March 3, 2004 agenda. Campbell also requested the coffee kiosk item be removed from the next agenda. Grenell stated he would remove it.

## **Continued Business** – continued

- 13 TITLE: **Identify Labor Negotiator Pursuant to Government Code §54957.6**  
RECOMMENDATION: Identify General Manager Peter Grenell as District Labor Negotiator

**Action:** Grenell was identified as labor negotiator for the Closed Session item.

Motion by Tucker, second by Lundie to adjourn to break at 7:50 p.m. by unanimous vote.

**Closed Session began at 7:55 p.m.**

## **Closed Session**

- 14 TITLE: **Conference with Labor Negotiator Pursuant to Government Code § 54957.6: Operating Engineers Local 3**  
AGENCY: Peter Grenell  
NEGOTIATOR:  
PROPOSED ACTION: To Be Determined

Motion by Lundie, second by Tucker to reconvene to open session. Motion carried at 8:42 p.m. by unanimous vote.

**Action:** No reportable action.

## **Adjournment**

Motion by Tucker, second by Lundie to adjourn the meeting. Meeting adjourned at 8:43 p.m. by unanimous vote.

APPROVED BY:

ATTESTED BY:

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Leo Padreddii  
President

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Beverly Fontana  
Deputy Secretary