

San Mateo County Harbor District Board of Harbor Commissioners Meeting Minutes

July 2, 2008
7:00 p.m.

Coastside County Water District Office
766 Main Street
Half Moon Bay, CA 94019

Roll Call

Commissioners

- x Ken Lundie, President
- Leo Padreddii, Vice President
- Sally Campbell, Treasurer
- Pietro Parravano, Secretary
- James Tucker, Commissioner

Staff

- Peter Grenell, General Manager
- Marcia Schnapp, Director of Finance
- Marietta Harris, Human Resource Manager
- Robert Johnson, Harbormaster
- Dan Temko, Harbormaster
- Theresa DellaSanta, Deputy Secretary
- Marc Zafferano, District Counsel

x-absent

Vice President Padreddii chaired the meeting.

Public Comments/Questions - None

Staff Recognition- None

Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1 TITLE: **Minutes of Meeting June 18, 2008**
- REPORT: Draft minutes
- PROPOSED ACTION: Approval

Action: Motion by Campbell, second by Tucker to approve Item 1. The motion passed.

Ayes: 3

Nays: 0

Abstention: 1 (Parravano)

New Business

- 2 TITLE: Proclamation Honoring Gabrielle Jensen**
REPORT: Campbell, Proclamation
PROPOSED ACTION: Approve Proclamation Honoring Gabrielle Jensen

Campbell stated that it is very rewarding to notice a young citizen like Gabrielle Jensen who constantly gives to her fellow classmates and community and hopes that this recognition will inspire her to go to greater lengths in life. Campbell added that Jensen's two brothers were in the audience on leave from Iraq. Campbell read the proclamation into the record. Padreddii presented the proclamation to Gabrielle Jensen.

Action: Motion by Campbell, second by Tucker to approve Item 2. The motion passed.

Ayes: 4

Nays: 0

Continued Business

- 3 TITLE: Oyster Point Marina/Park: Amend Application for Grant Funds for Demolition of Nine (9) Abandoned Vessels in an Amount Not to Exceed \$35,000.00**
REPORT: Staff Report, Resolution 10-08
PROPOSED ACTION: Adopt Resolution 10-08 to Supersede Resolution 01-08 and Apply for a Grant from the Abandoned Watercraft Abatement Fund and to Approve Demolition of Nine (9) Abandoned Vessels in an Amount Not to Exceed \$35,000.00

Johnson informed the Board that Department of Boating and Waterways has \$12,000 less in grants available than what Oyster Point had originally requested in January 2008. He added that a new resolution is needed in order for the District to receive the funds.

Action: Motion by Tucker, second by Campbell to approve Item 3. The motion passed.

Ayes: 4

Nays: 0

- 4 TITLE: Pillar Point Harbor: Amend Application for Grant Funds for Demolition of Three (3) Abandoned Vessels in an Amount Not to Exceed \$18,900.00**
- REPORT: Staff Report, Resolution 11-08
- PROPOSED ACTION: Adopt Resolution 11-08 to Supersede 02-08 and Apply for Grant Funds for Demolition of Three (3) Abandoned Vessels in an Amount Not to Exceed \$18,900.00

Temko stated that this is the same situation as the previous item and added that the amount Pillar Point originally requested is slightly less than what they will receive.

Action: Motion by Tucker, second by Padreddii to approve Item 4. The motion passed.

Ayes: 4

Nays: 0

- 5 TITLE: Limited Commercial Activity Permit for Kilohana Outrigger Canoe Club at Oyster Point Marina on August 9, 2008: Fee Waiver**
- REPORT: Johnson, Application
- PROPOSED ACTION: Approve Limited Commercial Activity Permit for Kilohana Outrigger Canoe Club on August 9, 2008 with Waiver of Fees

Johnson stated that Kilohana Classic permit was approved at the last Board meeting, however, it was not approved with waiver of fees. He added that they are a non-profit agency and are requesting the District waive fees.

Johnson added that he would like to add a section on the application where the applicant can insert their non-profit ID number if applicable.

Action: Motion by Parravano, second by Campbell to approve Item 5. The motion passed.

Ayes: 4

Nays: 0

- 6 TITLE: Amend District Policies 6.4.1-Group Health and Medical Insurance, 6.4.2- Group Dental Plan, 6.4.3- Employee Optical Benefit Program, 6.4.4- Life Insurance, and 6.4.5- Group Health and Medical Insurance Pay Out Program**
- REPORT: Harris, Staff Report, Policies, Resolutions 12-08, 13-08, 14-08, 15-08, 16-08
- PROPOSED ACTION: Adopt Resolutions 12-08, 13-08, 14-08, 15-08, and 16-08 to Amend District Policies 6.4.1-Group Health and Medical Insurance, 6.4.2- Group Dental Plan, 6.4.3- Employee Optical Benefit Program, 6.4.4- Life Insurance, and 6.4.5- Group Health and Medical Insurance Pay Out Program

Grenell informed the Board that this item was brought due to previous Board discussion on the subject in relation to attempts at reducing future expenditures. He added that if approved, the new policies would exclude all future Commissioners excluding current incumbents.

Tucker added that there were previous discussions to include the current Commissioners but that there would be legal obstacles to overcome. He added that Policy 6.4.5- Group Health and Medical Insurance Pay-Out Program for Commissioners was eliminated sometime in 2005 and asked that Harris look into this.

Zafferano stated that Commissioners who seek re-election to the Board would be bound under the amended new policy. He suggested that the item be put over until he can further review it and bring back different options to the Board. The Board agreed.

Action: The item was put over until further notice.

New Business, Continued

URGENCY ITEM

Action: Motion by Campbell, second by Parravano to add urgency item 6.5 to the Agenda. The motion passed.

Ayes: 4
Nays: 0

- 6.5 TITLE: Limited Commercial Activity Film Permit for Indigo Films at Pillar Point Harbor on Thursday, July 17, 2008**
REPORT: Johnson, Application
PROPOSED ACTION: Approve Limited Commercial Activity Film Permit for Indigo Films at Pillar Point Harbor on Thursday, July 17, 2008

Campbell said that Indigo Films plans to film at Pillar Point and have requested a waiver of fees. Campbell said she supports a waiver of fees as long as Pillar Point gets recognized in the film.

Temko added that he has watched the show on broadcast regular TV and it's a good program. He added that the filming will have low impact on Harbor staff.

Action: Motion by Campbell, second by Parravano to approve Item 6.5 with waiver of fees conditioned upon recognition of Pillar Point Harbor in the film. The motion passed.

Ayes: 4
Nays: 0

Action: Motion by Padreddii, second by Tucker to approve the Bills and Claims in an amount of \$380,175.60. The motion passed.

Ayes: 4

Nays: 0

Reports for Possible Discussion/Action

Administration and Finance

10 General Manager - Grenell

Nothing further to add to written report.

11 Director of Finance - Schnapp

Nothing further to add to written report.

12 Human Resources Manager - Harris

Harris informed the Board that she was out of the office the previous week. She added that she has continued working on policies and procedures, and new contracts since her return.

Operations

13 Oyster Point Marina/Park - Johnson

Nothing further to add to written report.

14 Pillar Point Harbor – Temko

Temko invited the Board and staff to the Harbor for the 4th of July fireworks.

Campbell asked if all the necessary permits have been finalized for the fireworks display. Temko said he has received the last of the permits by email that afternoon.

Board of Harbor Commissioners

15 A. Committee Reports
75th Anniversary (Campbell, Parravano)

Campbell stated that a meeting will be held on Thursday, July 3rd. She added that an update will be made at the next Board meeting.

B. Commission Statements and Requests

The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.

Tucker stated that he has some contacts that Grenell may want to obtain in regard to his upcoming meeting with LPGA representatives for the Elite Championship in Half Moon Bay which will be held in October. He asked how the tournament will benefit the District.

Grenell said there will be thousands of visitors in town for the tournament and they may visit the Harbor, which is only four miles from the tournament in Half Moon Bay.

Grenell added that the Oyster Point breakwater groundbreaking ceremony will be held on July 9th at 11:00 a.m.

- 16 TITLE: **Identify Real Property Negotiator Pursuant to Government Code §54956.8**
REPORT: Zafferano
PROPOSED ACTION: Identify Real Property Negotiator Peter Grenell

Padreddii identified Grenell as Real Property Negotiator.

- 17 TITLE: **Identify Labor Negotiator Pursuant to Government Code §54957.6**
REPORT: Zafferano
PROPOSED ACTION: Identify Labor Negotiator Peter Grenell

Padreddii identified Grenell as Labor Negotiator.

Action: Motion by Tucker, second by Campbell to adjourn to Closed Session. The motion passed unanimously at 7:42 p.m.

Closed Session

- 18 TITLE: **Conference with Real Property Negotiator: Median Strip, APN 047-262-010, El Granada, San Mateo County: Regarding Sale or Lease Price and Terms and Conditions Pursuant to Government Code Section §54956.8**
REPORT: Grenell
PROPOSED ACTION: To Be Determined
- 19 TITLE: **Conference with Real Property Negotiator: Parcels APN 015-010-060, 015-010-260, 015-010-270, Oyster Point Marina/Park, City of South San Francisco, San Mateo County; San Mateo County Harbor District with San Francisco Bay Water Emergency Transportation**

Authority (WETA) Regarding Lease Price, Terms and Conditions, Pursuant to Government Code §54956.8

REPORT: Grenell
PROPOSED ACTION: To Be Determined

20 TITLE: Conference with Labor Negotiator pursuant to Government Code §54957.6: Operating Engineers Local Union No. 3

REPORT: Grenell
PROPOSED ACTION: To Be Determined

21 TITLE: Conference with Labor Negotiator pursuant to Government Code §54957.6: Teamsters Union Local 856

REPORT: Grenell
PROPOSED ACTION: To Be Determined

Action: motion by Parravano, second by Campbell to adjourn to Open Session. The motion passed unanimously at 8:25 p.m.

Open Session, Continued

No reportable action from Closed Session.

Adjournment

Action: Motion by Parravano, second by Tucker to adjourn the meeting. The motion passed unanimously at 8:26 p.m.

APPROVED BY:

ATTESTED BY:

Leo Padreddi
Vice President

Theresa DellaSanta
Deputy Secretary