



Board of Harbor Commissioners

Sabrina Brennan, President
Edmundo Larenas, Vice President
Nancy Reyerling, Secretary
Tom Mattusch, Treasurer
Virginia Chang Kiraly, Commissioner

John Moren, Interim General Manager
William Parkin, District Counsel

San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

REGULAR MEETING AGENDA

**April 17, 2019
6:30 PM**

San Mateo County Harbor District
Conference Room
504 Avenue Alhambra, Ste. 200
El Granada, CA 94018

All Harbor District Commission regular meetings are recorded and posted at www.PacificCoast.tv within 48 hours of the meeting. Pacifica residents can tune into Comcast Channel 26 and residents from Montara through Pescadero can tune into Comcast Channel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.

Persons requiring special accommodation with respect to disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400, 48 hours in advance.

A) Roll Call

B) 1. Public Comments/Questions

The Public may directly address the Board of Harbor Commissioners for a limit of three (3) minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, that is not on the Regular Agenda. If a member of the public wishes to address the Board on an agenda item, it is requested that a speaker card be completed and given to the Deputy Secretary. The Chair will call your name at the appropriate time. Agenda material may be reviewed at the administration offices of the District, 504 Avenue Alhambra, Ste. 200, El Granada, CA 94018 or online at www.smharbor.com.

2. Commissioner Comments

Commissioners may make public statements limited to five (5) minutes.

C) Consent

All items on Consent are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to Discussion. Any item on Discussion may be transferred to Consent.

ITEMS PULLED FROM CONSENT WILL BE HEARD AFTER DISCUSSION ITEMS.

1. **[Bills and Claims \(van Hoff\)](#)**
Recommendation: Review Pre-Approved Bills and Claims in the amount of \$1,269,300.64. Pre-Approve \$500,000 in Bills and Claims until next meeting.
2. **[Minutes – Special Meeting March 14, 2019 \(Gehret\)](#)**
Recommendation: Approve Minutes of the Special Meeting of March 14, 2019.
3. **[Minutes – Special Meeting March 20, 2019 \(Gehret\)](#)**
Recommendation: Approve Minutes of the Special Meeting of March 20, 2019.
4. **[Minutes – Regular Meeting March 20, 2019 \(Gehret\)](#)**
Recommendation: Approve Minutes of the Regular Meeting of March 20, 2019.
5. **[Minutes – Special Meeting March 28, 2019 \(Gehret\)](#)**
Recommendation: Approve Minutes of the Special Meeting of March 28, 2019.
6. **[Commercial Activity Permit for Stephen Crevelli Sportfishing to Charter a Privately-Owned Vessel at Oyster Point Marina \(Moren\)](#)**
Recommendation: Approve the Commercial Activity Permit (CAP) for Stephen Crevelli (Permittee) to charter a privately-owned uninspected vessel for fishing, sightseeing tours, special events and burials at sea at Oyster Point Marina (OPM) until December 31, 2019 and authorize the Interim General Manager to execute the permit in a form approved by legal counsel.
7. **[Authorize Expenditure of Funds for Temporary Staffing Services, Not to Exceed \\$300,000 \(Pyle\)](#)**
Recommendation: Authorize the Interim General Manager to execute service agreements with Robert Half/Accountemps/Officeteam (Robert Half), Regional Government Services and other such agencies for temporary staffing needs as appropriate for a total not to exceed amount of \$300,000.
8. **[San Mateo County Harbor District Governance & Policy Committee \(van Hoff\)](#)**
Recommendation: Approve the Governance & Policy Committee's nomination of Frank "Bud" Ratts to serve as a public member of the Committee.

9. [Investment Report \(van Hoff\)](#)
Receive and file.
10. [Monthly Capital Projects Update \(Pyle\)](#)
Receive and file.

D) Discussion

11. [Pillar Point Harbor West Trail Erosion Protection Project Update and Proposal for Board Consideration; Presentation \(Pyle\)](#)
Recommendation: Receive update; consider proposal.
12. [Oyster Point Marina Fuel System Transfer to City of South San Francisco \(Moren\)](#)
Recommendation: Authorize Staff and District Counsel to send formal notice to the City of South San Francisco of the District's intent to cease operation and maintenance of the fuel system at Oyster Point Marina.
13. [Preliminary Budget for Fiscal Year 2019/20; Adopt Resolution No.19-08 \(van Hoff\)](#)
Recommendation: Adopt Resolution No.19-08 approving the Preliminary Budget for Fiscal Year 2019/20.
14. [Surfers Beach Replenishment Pilot Project Update and Proposal; Presentation \(Pyle\)](#)
Recommendation: Receive project update; authorize the Interim General Manager to execute a Professional Services Agreement with consultant Damitz for an amount not to exceed \$56,000 to complete project management for the Surfers Beach Restoration Pilot Project.
15. [Pillar Point Harbor Launch Ramp Dredge Project Update; Proposal Consideration; Presentation \(Pyle\)](#)
Recommendation: Receive project update; authorize the Interim General Manager to execute a Professional Services Agreement with consultant Damitz for an amount not to exceed \$47,700 for continued project management services for the Pillar Point Harbor Launch Ramp Dredge Project.

E) Discussion/Action on Pulled Consent Items (if any)

F) Future Agenda Items

- G) March Activity Reports: [Interim General Manager/Operations, Administration](#)
Information only**

H) Standing Committee Meeting Summary:

- Policy Committee met March 25, 2019. See Consent Item 8.
- Climate Change Resilience Committee met April 9, 2019.
- Finance Committee met April 11, 2019.

I) Adjourn

The next regular meeting will be held on May 15, 2019 at the San Mateo County Harbor District Office, 504 Avenue Alhambra, Ste. 200, El Granada, CA 94018 at 6:30 PM.

Agenda posted as required:
April 12, 2019 at 4:00 PM


Debbie Gehret
Deputy Secretary