



## Board of Harbor Commissioners

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September 14, 2020

### **Addendum #1 San Mateo County Harbor District Master Plan, RFP 2019-05**

#### **Questions, Clarifications, Requests for Modifications**

**Q:** Can you disclose the budget for this project? If not, is there any guidance to budget expectations based on prior projects you can refer us to?

**A:** There is no pre-determined budget for this project. In accordance with the RFP, after it is determined which firm best fits the District's needs for this Project, that firm's cost form will be opened. District will determine through publicized Master Plan costs for like public entities whether or not negotiation efforts will be initiated.

**Q:** Our first question in regards to the proposal is in relation to the requirement of submitting seven paper copies, in addition to the electronic copy. Given the circumstances of COVID, we will not be able to print any materials for our submission in-house (our office is currently closed). If the requirement for paper copies still stands, we'd have to coordinate with an external printing partner, and would request an extension of the deadline in that case to coordinate that.

**A:** Yes, the District will accept electronic copies.

**Q:** Do you want the architect or construction/program manager to prime this project? We would like to understand how you envision this project contractually. Either the architect can prime and carry all consultants under them or we (as the program manager) can prime and carry the architect and all other consultants under us. Please confirm.

**A:** The District has no preference. The experience and project understanding of the firm, including subs/consultants, submitting a proposal will be evaluated.

**Q:** On page 23, the RFP has a \$25M general insurance requirement. Is this correct? We find this to be high for master planning. Please confirm or clarify this requirement.

**A:** \$2mm general insurance will suffice for this Project.