

**San Mateo County Harbor District
Board of Harbor Commissioners
Meeting Minutes**

**October 6, 2004
7:00 p.m.**

**Coastside County Water District Office
766 Main Street
Half Moon Bay, CA 94019**

Padreddii called the meeting to order at 7:00 p.m.

Roll Call

Commissioners

Leo Padreddii, President
Pietro Parravano, Vice President
James J. Tucker, Secretary /Treasurer
Sally R. Campbell, Commissioner
x Ken Lundie, Commissioner

Staff

Peter Grenell, General Manager
Lindsay A. Marks, Director of Finance
Dan Temko, Harbormaster
Robert Johnson, Harbormaster
Marc L. Zafferano, District Counsel

(x) Commissioner Lundie was absent.

**Public Comments/Questions — Public and Staff
Recognition - None**

The public may address the Board of Harbor Commissioners for a limit of three minutes regarding any items not on the agenda, unless a request is granted for more time.

Draper recognized the efforts of Lead Maintenance Specialist Don Coats and Deputy Harbormaster Michael Williams for their outstanding efforts in completing the installation of 88 new electric power pedestals at Pillar Point Harbor.

Consent Calendar

All items on the consent calendar are approved by one motion unless a request is made at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1 TITLE: **Minutes of September 15, 2004 Meeting**
 RECOMMENDATION: Approval

- 2 TITLE: **Resolution 20-04 to Authorize Signatures on Bank Accounts**
 RECOMMENDATION: Adopt Resolution 20-04

- 3 TITLE: **Introduce Amendments to District Ordinance Code Sections 2.4.2 and 2.4.3: Conflict of Interest Code**
 RECOMMENDATION: Introduce Draft Resolution 22-04 and Authorize Publication of Public Notice

Action: Motion by Tucker, second by Parravano to approve Consent Calendar. Campbell stated that she would abstain from Item 1. Motion carried by 4 Ayes, 0 Nays, 1 abstention on Item 1 (Campbell).

Public Hearing - None

Continued Business - None

New Business

- 4 TITLE: **Purchase New Patrol Boat for Pillar Point Harbor Search and Rescue Operations**
 RECOMMENDATION: Approve Purchase of New Patrol Boat

Action: Temko presented this item. He stated staff's recommendation to purchase a vessel from the Almar company.

Campbell asked if the proposed expenditure includes all equipment and whether there would be any additional costs. Temko replied that the cost estimate includes everything except medical equipment, which the supplier does not provide. Campbell then asked if the existing boat will be kept in service. Temko replied affirmatively, noting that this will enable continuous operations with no down time for maintenance, as is currently the case.

Parravano indicated his interest in working with Temko on procurement of medical equipment, and suggested possible advantages in working with local hospitals.

Padreddii asked if staff is still trying to obtain a grant for the vessel. Temko indicated that staff is continuing to work with the Department of Boating and Waterways on this. Temko, John Draper, and Grenell met with Department staff recently, and were told that the District is first in line for funding next year. Staff will structure the boat purchase contract to enable the Department to provide grant funds for equipment. A possibility also exists for reprogramming unspent grant funds from this year. Temko is also exploring possible Homeland Security grant funds.

Motion by Campbell, second by Tucker to approve purchase of a new boat from Almar.
Motion carried by 4 Ayes, 0 Nays.

- 5** TITLE: **Installation of New Memorial Bench at Pillar Point Harbor**
RECOMMENDATION: Approve Location of New Memorial Bench

Action: Grenell presented the item. Zafferano commented on the need to establish a clear policy on language for the plaques on the benches. Grenell stated that this action item covers only location of a bench, and that the policy question would be brought back to the Commission subsequently. Padreddii said that the staff recommendation shows the proposed location of the bench. Campbell referred to the following agenda item and stated that the applicant for this bench would be subject to the rates in the amended Rates and Fees Schedule. Temko explained the costs as presented. Motion by Tucker, second by Campbell to approve the recommended bench location. Motion passed by 4 Ayes, 0 Nays.

- 6** TITLE: **Amend Rates & Fees Schedule**
RECOMMENDATION: Adopt Resolution 21-04 to Amend Rates & Fees Schedule

Action: Grenell presented the item. Campbell asked about a recommendation regarding plaque size and price(s). Temko explained the prices shown, and stated that they were discussed and approved by the Commission previously. Campbell said that the District now has parameters for this matter. Grenell said that the recommended action is to adopt Resolution 21-04. Motion by Campbell, second by Tucker to adopt Resolution 21-04. Motion carried by 4 Ayes, 0 Nays.

- 7 **TITLE:** **Bills and Claims in the Amount of \$147,193.20**
 RECOMMENDATION: Approval of Bills & Claims and a Transfer for Payment in
 the Amount of \$147,193.20

Action: Tucker stated he had reviewed the Bills and Claims and found them in order. Motion by Tucker, second by Campbell to approve the Bills and Claims and transfer. Motion carried by 4 Ayes, 0 Nays.

Reports for Possible Discussion/Action

Administration and Finance

8 General Manager Grenell

Action: [Note: Agenda Item 10 was taken before this Item 8.] Campbell asked what the status of the Fire District lease is. Grenell said that after recent preliminary discussions, the Fire District is now exploring various possible locations for a new fire house, but will probably ask the Harbor District to extend its lease for awhile to give it sufficient time to obtain funding and a site. Campbell asked if the median strip alternative is “dead”. Grenell responded that it is the last option among several that the Fire District is considering. Tucker, as a member of the ad hoc committee on this matter, urged that the General Manager not proceed further as the Board may wish to consider the Fire District’s lease extension question and possible changes. Padreddii stated that the sense of the Board is that no further actions should be taken by the General Manager at this time, and that he should report regularly to the Commission on the situation. Grenell stated he would follow this instruction.

9 Director of Finance Marks

Action: Campbell stated that there were several hand checks in the Bills and Claims and recalled that the intention was to avoid further hand checks. Marks replied that staff had gotten a little behind on processing PERS payments this time.

Operations

10 Oyster Point Marina/Park — Johnson

Action: Johnson added a brief summary regarding three vessels that sank, and steps being taken to dispose of the boats. Campbell inquired about status of the fuel dock. Johnson said it has been operational, but a pump just caught fire, destroying electrical equipment, and the fuel dock is again out of operation.

11 Pillar Point Harbor — Temko

Action: Temko added comments about a Boy Scout project in the Harbor and the status of staff’s efforts to get clarification of Heal The Bay statements about contamination at the storm drain outfall in the Harbor. He said that the General Manager wrote a letter supporting a grant application by Save Our Shores, which is looking into this question.

Board of Harbor Commissioners

- 12 A. Committee Reports
- B. Commission Statements and Requests

The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.

Action: Campbell stated she had been contacted by a person named Neal from the Midcoast Community Council regarding the Pillar Point restroom design, who wants to discuss the matter with her of possible revisions. Campbell said that she would be prepared to meet with him if he contacts her again and if fellow ad hoc committee member Parravano is agreeable. Grenell referred the Commission to the letter the Commissioners recently received from the vice-chair of the Midcoast Council’s Planning Committee, of which Neal is a member, and pointed out that the letter made several extensive criticisms of the design and stated that these criticisms were the same that had been made of the District’s earlier design. Padreddii said that nothing further should happen unless the Council contacts the District again.

Parravano thanked Marks and Grenell for providing the requested information on investments being made by County Fund and LAIF, which the Harbor District uses for its funds.

Closed Session - None

Adjournment

Motion by Tucker to adjourn the public meeting. Campbell seconded. Motion carried by unanimous vote at 7:37 PM.

APPROVED BY:

ATTESTED BY:

Leo Padreddii
President

Deputy Secretary