



Board of Harbor Commissioners

Sabrina Brennan, President
Edmundo Larenas, Vice President
Nancy Reyerling, Secretary
Tom Mattusch, Treasurer
Virginia Chang Kiraly, Commissioner

John Moren, Interim General Manager
William Parkin, District Counsel

San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

REGULAR MEETING MINUTES

July 17, 2019

6:30 PM

San Mateo County Harbor District
Conference Room
504 Avenue Alhambra, Ste. 200
El Granada, CA 94018

- A) Roll Call** Commissioners Chang Kiraly, Larenas, Mattusch present.
Commissioners Brennan and Reyerling absent.
- B) New Hire Update/Introduction**
Safety Training Officer, Cary Smith introduced new Deputy Harbormasters:
- Deputy Harbormaster Mathew Sumner
 - Deputy Harbormaster Julio Abdallah
 - Deputy Harbormaster Brian Duffy
- C) 1. Public Comments/Questions** - None
- 2. Commissioner Comments**
- Commissioner Larenas gave an update about a recent meeting he attended regarding sea level rise; announced that the HMB Planning Commission approved the restroom project at Surfers Beach.
- 3. Committee Updates** – Commissioner Larenas gave committee updates.
- Climate Change Resilience – July 11, 2019
 - Finance – No recent meeting
 - Governance and Policy – July 11, 2019
 - Oyster Point Liaison – No recent meeting
 - Social Media/Public Outreach – No recent meeting
 - Tsunami Preparedness – No recent meeting
 - Wildlife Protection – June 18, 2019

D) Consent

ITEMS PULLED FROM CONSENT WILL BE HEARD AFTER DISCUSSION ITEMS.

Items 1,6,7,8,9 pulled from Consent.

- Commissioner Larenas stated he would like to have Item 11 removed.
- Commissioner Chang Kiraly motioned, seconded by Commissioner Mattusch to have Item 11 heard.

❖ 6:44 Commissioner Larenas called for a 5-minute break.

❖ 6:50 Resumption

2. Minutes – Special Meeting June 19, 2019 (Gehret)

Recommendation: Approve Minutes of the Special Meeting of June 19, 2019.

3. Minutes – Regular Meeting June 19, 2019 (Gehret)

Recommendation: Approve Minutes of the Regular Meeting of June 19, 2019.

4. Investment Report (van Hoff)

Receive and file.

5. 'Holidays and Floating Holidays'; Approve Amendment to Policy 6.5.2 (van Hoff)

Recommendation: Approve amendment to Policy 6.5.2 Holidays and Floating Holidays.

Motion: (Chang Kiraly/Larenas) Approve Consent Items 2,3,4,5.

Ayes: Chang Kiraly, Larenas, Mattusch

Nays: None

Absent: Brennan, Reyering

Motion passed.

E) Discussion

10. Habitat Restoration Discussion; Bill Henry, Groundswell Ecology (Moren)

Bill Henry gave an oral overview of habitat restoration projects by Groundswell Ecology. Will come to the August Board meeting with presentation.

11. Big Wave Risk Assessment Group (BWRAG) 2019 Half Moon Bay Training Summit (Moren)

Motion: (Larenas) Discuss this item but continue to another meeting so all Commissioners can hear and vote on this item.

Failed due to lack of second.

- **Public Comment**

Bud Ratts – discussion of safety concerns.

Krystlyn Giedt – suggests resourcing through Half Moon Bay Chamber of Commerce and possible local sponsorship and partnership.

Motion: (Larenas/Mattusch) Authorize the Interim General Manager to enter into agreement with BWRAG for a not-to-exceed amount of \$44,700.

Ayes: Larenas, Mattusch

Nays: Chang Kiraly (requested for the record – voted no due to cost, not safety)

Motion passed by majority of quorum present.

12. 'San Mateo County Harbor District Code of Ethics and Values', Approve Amended Policy 1.1.1 (van Hoff)

Move to August meeting to allow for more input regarding transparency.

13. Anti-Harassment, Anti-Retaliation and Nondiscrimination Policy; Required Sexual Harassment Training (van Hoff)

Information only.

F) Discussion/Action on Pulled Consent Items (if any)

1. Bills and Claims (van Hoff)

Motion: (Chang Kiraly/Larenas) Approve Bills and Claims in the amount of \$702,930.93. (Question by Commissioner Chang Kiraly regarding the Legal fee paid to Goyette Griffiths in the amount of \$50,429.75 was related to the Three Captains Arbitration and payment in question was paid November 2018)

Ayes: Chang Kiraly, Larenas, Mattusch

Nays: None

Motion passed.

6. Publicly Available Salary Schedules & Special Compensation (van Hoff)

Motion: (Chang Kiraly/Mattusch) Approve salary schedules and special compensation and make them publicly available.

Ayes: Chang Kiraly, Larenas, Mattusch

Nays: None

Motion passed.

7. Approve Proposed Name Change for the San Mateo County Harbor District Climate Change Resilience Committee (Moren)

Motion: (Larenas/Chang Kiraly) Send this item/topic back to the committee for further discussion.

Ayes: Chang Kiraly, Larenas, Mattusch

Nays: None

Motion passed.

8. Monthly Capital Projects Update (Moren)

Report received.

9. Security Services at Oyster Point Marina; Approve Month-to-Month Extension with Coleman Security Industries (van Hoff)

Motion: (Chang Kiraly/Mattusch) Authorize the Interim General Manager to extend security services with Coleman Security Industries on a month-to-month basis, not to exceed \$9,000 per month.

Ayes: Chang Kiraly, Larenas, Mattusch

Nays: None

Motion passed.

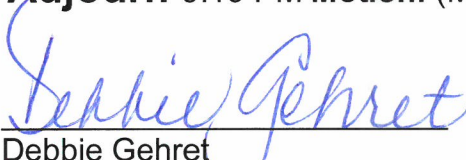
G) Future Agenda Items

Commissioner Chang Kiraly – Discussion of Scheduling of Projects related to the Capital Improvement Program.

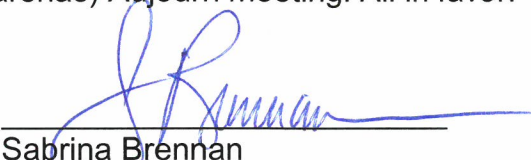
H) June Activity Reports: Interim General Manager/Operations; Administration

Information only

I) Adjourn 9:15 PM Motion: (Mattusch/Larenas) Adjourn meeting. All in favor.



Debbie Gehret
Deputy Secretary



Sabrina Brennan
President