

**San Mateo County Harbor District
Board of Harbor Commissioners
AMENDED Meeting Minutes**

**June 2, 2010
7:00 p.m.**

**Comfort Inn
2930 Cabrillo Highway
Half Moon Bay, Ca. 94019**

Roll Call

Commissioners

- x Sally Campbell, President
- Pietro Parravano, Vice President
- James Tucker, Treasurer
- Ken Lundie, Secretary
- Leo Padreddii, Commissioner

Staff

Peter Grenell, General Manager
Julie Turner, Director of Finance
Marietta Harris, Human Resource Manager
Robert Johnson, Harbormaster
Marc Zafferano, District Counsel
Debbie Nixon, Deputy Secretary

x-absent

Public Comments/Questions – None.

Staff Recognition- C. Smith stated that he is the President of the California Boating Safety Officers Association and presented an award to Deputy Harbor Master Jacob Walding and Lead Maintenance Specialist Michael Williams. He spoke on a rescue that took place on June 22, 2009 where both Williams and Walding responded. There was an overturned vessel with multiple people in the water in an extremely hazardous area known as Colorado Reef. Both Walding and Williams donned their wetsuits and headed out on Rescue Water Crafts (RWC). When they arrived to the area, there was a solo State Lifeguard on a single ten foot rescue board. He had 6 people offshore about 150 yards and was struggling to keep them together and above water due to being battered by breaking waves and being pushed around by the current. There was an adult who was clinging onto a minor and the adult would not let go. Walding ditched the RWC and had to physically separate the adult from the minor. The minor was fading in and out of consciousness and Walding knew the situation was critical. Williams picked up Walding and the minor and transported them back

to the Harbor Patrol vessel which was standing by in safe waters with medics offshore. The minor was transported by air ambulance and survived. Walding and Williams were able to load and transport victims one at a time through breaking surf to the Patrol Boat. This rescue was very technical in adverse conditions. Stamina and strength were drawn upon to complete this mission successfully. The efforts of Walding and Williams saved all six lives.

Smith then presented Walding and Williams with individual plaques from the Department of Boating and Waterways and a trophy to share from the California Boating Safety Officers Association which had a name plate for each Deputy Harbor Master on it. Parravano thanked Walding and Williams for their professionalism and thanked Smith for the presentation of the awards. Williams thanked the Board for giving them the opportunity to be there and to do what they do and stated that he enjoys it and it is a good thing.

Johnson expressed his gratitude for the work of the Pillar Point Harbor crew and especially Williams and Smith for a job well done during the vessel *Gypsy* oil spill and the placement of the boat onto shore.

Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1 TITLE: **Authorized Updated List of Signatures for the San Mateo County Harbor District's Accounts at the San Mateo County Treasurer's Office**
REPORT: Harris, Memo, Attachment
PROPOSED ACTION: Adopt Resolution 09-10 to authorize the updated list of signatures for the San Mateo County Harbor District's accounts at the San Mateo County Treasurer's office

- 2 TITLE: **U.S. Bank Master Signature Card**
REPORT: Harris, Memo, Attachment
PROPOSED ACTION: Authorize Execution of Master Signature Card

- 3 TITLE: **Minutes of Special Meeting April 21, 2010**
REPORT: Draft minutes
PROPOSED ACTION: Approval

- 4 TITLE: **Minutes of Meeting May 5, 2010**
REPORT: Draft minutes
PROPOSED ACTION: Approval

Action: Motion by Padreddi, second by Lundie to approve the consent calendar. The motion passed unanimously.

Ayes: 4
Nays: 0
Absent: 1 (Campbell)

Public Hearing

- 5 TITLE: **Continuance of Hearing: Preliminary Operating and Capital Budget for Fiscal Year 2010-2011**
- A. Declare Hearing Open: President Campbell
B. Report of Notice Given: Grenell
C. Staff Report and Recommendation: Draft Budget FY 2010/11
D. Public Testimony:
E. Harbor Commission Questions:
F. Close Public Testimony: President Campbell
G. Commission Deliberation:
H. Recommended Commission Action: Insert funds in the amount of \$200,000 for Oyster Point Marina Breakwater Reconfiguration: Wave Mitigation

Parravano opened the public hearing. Grenell stated that notice had been given. Grenell stated that the reason for this item to be on the agenda is because item 6 is relevant to the budget. A few days ago Grenell was notified from the project manager at the Army Corps of Engineers San Francisco District that they are ready to complete the Oyster Point Marina/Park breakwater reconfiguration project with installation of wave mitigation facilities. Since this is part of the breakwater project, the Corps of Engineers will pay 80% of the cost and the District will pay 20% and then the District will ask The City of South San Francisco, which owns the docks, for reimbursement. Grenell was informed that the Army Corps of Engineers has a new accountant who wants the local cost share first payment upfront which equals \$50,000. If this doesn't happen, there will be a big delay and could push this project into the winter months. This money needs to be allocated for FY2010/11 so when we need to make the final payment, the funds will be in the budget.

Action: Motion by Tucker, second by Lundie to insert the \$200,000 in the budget and to close the public hearing. The motion passed unanimously.

Ayes: 4
Nays: 0
Absent: 1 (Campbell)

Continued Business

- 6 **TITLE:** **Oyster Point Marina Breakwater Reconfiguration: Wave Mitigation**
 REPORT: Grenell, Memo
 PROPOSED ACTION: Authorize local sponsor cost share payment #1 not to exceed \$50,000 to Department of the Army

Action: Motion by Tucker, second by Lundie to authorize the expenditure of \$50,000 as payment number one to the Department of the Army. The motion passed unanimously.

Ayes: 4
Nays: 0
Absent: 1 (Campbell)

- 7 **TITLE:** **Appointment of Alternate to President of the Board to Vote for Nominated Candidate to fill a LAFCO Vacancy**
 REPORT: Grenell, Attachments
 PROPOSED ACTION: Appoint alternate to President of the Board

Grenell stated that in previous action, the Commission enabled President Campbell to nominate a candidate to fill the LAFCo vacancy that exists. We have now received the ballot. President Campbell would now cast her vote. President Campbell was not in attendance, but LAFCo allows the Commission to appoint an alternate who can then cast the vote for Mr. Altscher.

Action: Motion by Padreddii, second by Lundie to nominate Parravano as the alternate. The motion passed unanimously.

URGENCY ITEM

Action: Motion by Tucker, second by Lundie to add the item onto the Agenda. The motion passed unanimously.

- 8 **TITLE:** **Letter of Support for H.R. 4914, the Coastal Job Creation Act of 2010 (Pallone, Jr.) and congressional cosponsorship**
 REPORT: Grenell, Attachments
 PROPOSED ACTION: Authorize General Manager to send a letter of support for H.R. 4914 to Congressman Frank Pallone, Jr. and to seek cosponsorship of the bill from Representatives Eshoo and Speier.

Action: Motion by Padreddii, second by Tucker to authorize the General Manager to send a letter of support. The motion passed unanimously.

New Business

- 8 **TITLE:** **Representation of District by General Manager at the National Symposium on Water Access: Working Waterways and Waterfronts, Portland, ME, Sept. 27-30, 2010: Moderator of Workshop and Presentation**
- REPORT:** Grenell, Memo
- PROPOSED ACTION:** Approve out-of-state travel for General Manager Peter Grenell to represent the District, moderate a workshop, and give a presentation at the National Symposium on Water Access: Working Waterways and Waterfronts, Portland, ME, Sept. 27-30, 2010, and to report back to the Commission on Symposium outcomes

Grenell stated that Parravano brought this to his attention. It is a very good opportunity to pick up information with respect to our Pillar Point Harbor Perched Beach Redevelopment and to give feedback on our experiences at the harbor.

Tucker asked what the cost of the trip will be. Grenell stated airfare and hotel. Tucker stated that he usually supports these items but is not supportive due to the fact that the Board suspended travel to Washington D.C. It seemed to him that the money in question would go to the Department of Boating and Waterways so it would not benefit the District.

Grenell stated that Raynor Tsuneyoshi, Director of the Department of Boating and Waterways was released three weeks ago and Lucia Becerra is Acting Director. There are concerns regarding whether DBW would be in any position to administer any funds if they were received. There is also the potential for the California Maritime Infrastructure Authority to receive money and we are a member of that organization. Grenell also stated that he is not just requesting authorization to go to the symposium; he has been invited to moderate a panel and make a presentation based on the District's experiences.

Lundie stated that the District is in the belt tightening stage and doesn't see any direct benefit coming to the District. He stated that it is a good PR thing, but until he sees a direct benefit in dollars, he cannot support it at this time. Parravano cleared up the fact that this item is approval for travel to Maine. Tucker thought it was regarding H.R. 4914. Parravano stated that this symposium is regarding working waterways and waterfronts and to support commercial fishing. He thinks sending the General Manager to the symposium will be beneficial to the District.

Padreddii stated that he supports the General Manager attendance at the symposium.

Grenell added that the main purpose would be to obtain information useful to potential financing of Perched Beach development.

Action: Motion by Padreddii, second by Parravano to approve the out-of-state travel for General Manager Grenell. The motion passed.

Ayes: 4
Nays: 0
Absent: 1 (Campbell)

- 9** **TITLE:** **Bills and Claims in the Amount of \$93,427.11**
 REPORT: Bills and Claims Detailed Summary
 PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in
 the amount of \$93,427.11 to cover payment of Bills and
 Claims

Tucker stated that he reviewed the bills and claims and found them in order. He recommended approval.

Action: Motion by Tucker, second by Lundie to approve the bills and claims. The motion passed unanimously.

Ayes: 4
Nays: 0
Absent: 1 (Campbell)

Reports for Possible Discussion/Action Administration and Finance

10 General Manager – Grenell

Nothing further to add to written report.

11 Director of Finance - Turner

Turner briefly reviewed the items in her written report.

12 Human Resources Manager - Harris

Nothing further to add to written report.

Operations

13 Oyster Point Marina/Park - Johnson

Johnson stated that the dredging project is under way and Cooper Crane was on site yesterday and started dredging today. He anticipates that the dredging will be done by the end of July.

14 Pillar Point Harbor – Johnson

Johnson stated that the grading for the west end parking lot, also called Mavericks parking lot, has been done.

Board of Harbor Commissioners

15 A. Committee Reports Ad Hoc Committee on PPH New Berths/Haul-Out and Perched Beach (Tucker, Parravano)

Grenell stated that minutes from this meeting were distributed with the Agenda from May 19. He stated that he is waiting for dimensions for a development “footprint” for Perched Beach. Winzler and Kelley are continuing to work on the engineering drawings and have a couple of different locations for the haul-out.

B. Commission Statements and Requests **The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.**

Closed Session – None.

Adjournment

Action: Motion by Lundie, second by Padreddii to adjourn the meeting. The motion passed unanimously at 7:50 p.m.

The next scheduled meeting will be held on June 16, 2010 at the Municipal Services Building, 33 Arroyo Drive, South San Francisco at 7:00 p.m.

Debbie Nixon
Deputy Secretary

Sally Campbell
President