



San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

REGULAR MEETING AGENDA

**January 17, 2018
6:30 PM**

Municipal Services Building
33 Arroyo Drive
South San Francisco, CA 94080

All Harbor District Commission meetings are recorded and posted at www.PacificCoast.tv within 48 hours of the meeting. Pacifica residents can tune into Comcast Channel 26 and residents from Montara through Pescadero can tune into Comcast Channel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.

Persons requiring special accommodation with respect to disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400, 48 hours in advance.

A.) Roll Call

B.) 1. Public Comments/Questions

The Public may directly address the Board of Harbor Commissioners for a limit of three (3) minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, Board of Harbor Commissioners that is not on the Regular Agenda. If a member of the public wishes to address the Board on an Agenda Item, it is requested that a speaker card is completed and given to the Deputy Secretary. The Chair will call your name at the appropriate time. Agenda material may be reviewed at the administration offices of the District, 504 Avenue Alhambra, 2nd Floor, El Granada, CA 94018 or online at www.smharbor.com.

2. Commissioner Comments

Commissioners may make public statements limited to five (5) minutes.

C). Consent Calendar

All items on the Consent Calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the Regular Agenda. Any item on the Regular Agenda may be transferred to the Consent Calendar.

ITEMS PULLED FROM THE CONSENT CALENDAR WILL BE HEARD AFTER DISCUSSION ITEMS.

1. **[Bills and Claims \(Chan\)](#)**
Recommendation: Review Pre-Approved Bills and Claims in the amount of \$385,937.73. Pre-Approve Bills and Claims not to exceed \$350,000.
2. **[Minutes – Special Meeting December 20, 2017 \(Gehret\)](#)**
Recommendation: Approve Minutes of the Special Meeting of December 20, 2017.
3. **[Minutes – Regular Meeting December 20, 2017 \(Gehret\)](#)**
Recommendation: Approve Minutes of the Regular Meeting of December 20, 2017.
4. **[Budget Calendar \(Pyle\)](#)**
Information only.
5. **[Conference and Training, Travel and Reimbursements \(Pyle\)](#)**
Recommendation: Authorize out of state travel for Operations and Administration staff.
6. **[California Division of Boating and Waterways Boating Grant Application for Launch Ramp Repair and Modification and Associated Amenities; Resolution No. 18-01 \(Moren\)](#)**
Recommendation: Approve DBW application for restroom and launch ramp replacement grant application at Pillar Point Harbor; Adopt Resolution No.18-01.

D). Discussion

7. **[Board Organization; Election of Officers; Selection of Alternate for LAFCO Independent Special Districts Selection Committee \(McGrath\)](#)**
Recommendation: Commission elect a President to serve for 2018, and that the newly elected President then call for nominations for, and the Board elect, the remaining Officers of the Board, and the alternate to the ISDSC.
8. **[Committee Review and Assignments \(McGrath\)](#)**
Recommendation: Review Standing and Ad-Hoc Committees and the President appoint two Commissioners to each Committee as necessary.
9. **[Oyster Point Marina Financial Analysis: Dornbusch Final Presentation \(Pyle\)](#)**
Receive presentation from Dornbusch Associates and adopt final report as presented.

10. [Americans with Disabilities Act Transition Plan: Sally Swanson Architects Presentation \(Moren\)](#)

Receive and file.

11. [Commissioner Brennan Complaint Against General Manager McGrath* \(Miller\)](#)

*(Pursuant to Government Code Section 54957(b)(2) the General Manager has invoked his right to have this complaint heard in an open session rather than a closed session)

12. [Pillar Point Harbor Launch Ramp: Professional Services Agreement Damitz/Moffatt & Nichol; Presentation \(Moren\)](#)

Recommendation: Approve contract amendments with Moffatt & Nichol, in the amount of \$24,900 and with Consultant Brad Damitz, in the amount of \$13,993 and authorize General Manager to sign.

13. [Johnson Pier: End of Pier Improvements \(Moren\)](#)

Recommendation: Receive report, provide direction to staff.

E). Commissioner Items

F). Discussion/Action on Pulled Consent Items (if any)

G). December Activity Reports: [General Manager](#); [Administration](#); [Operations](#)

Information only.

H). Adjournment

The next Regular Meeting will be held on February 21, 2018 at the San Mateo County Harbor District Office, 504 Avenue Alhambra, 2nd Floor, El Granada, CA 94018 at 6:30 PM.

Agenda posted as required:
January 12, 2018 at 4:00 PM



Debbie Gehret
Deputy Secretary