

**San Mateo County Harbor District**  
**Board of Harbor Commissioners**  
*Amended Meeting Minutes*

**November 18, 2009**  
**7:05 p.m.**

**Marie Peterson Room**  
**Municipal Services Building**  
**33 Arroyo Drive**  
**South San Francisco, Ca. 94080**

## **Roll Call**

### **Commissioners**

Leo Padreddii, President  
x Sally Campbell, Vice President  
x Pietro Parravano, Treasurer  
James Tucker, Secretary  
Ken Lundie, Commissioner

### **Staff**

x Peter Grenell, General Manager  
Marcia Schnapp, Director of Finance  
Marietta Harris, Acting General Manager,  
Human Resource Manager  
Robert Johnson, Harbormaster  
Dan Temko, Harbormaster  
Marc Zafferano, District Counsel  
Debbie Nixon, Deputy Secretary

x-absent

**Public Comments/Questions** — Cassandra Clark attended the meeting to reiterate to the Board the interest that both her and Jeff Clark have in occupying the vacant space at Pillar Point Harbor. She applied in August and at that time was the only applicant. She stated the item was not brought to the Board until October. She is now one of three applicants. She would like the Board to consider the fact that they are local residents and a local business and are taking a risk when the economy is not great. She is very comfortable with the business plan they have in place. They are currently located in a secluded place and she is amazing day in and day out at the number of people who seek them out. Winter is their busiest time of the year due to the surf.

Padreddii asked her if she has submitted all the required documents. She stated she has.

Chris Bertish, who is a traveling surfer from South Africa, stated he visits Mavericks Surf Company, LLC while in Half Moon Bay competing in the Mavericks surf contest. He said that many people from all over the world make a point to visit Mavericks Surf Company, LLC especially during the winter months which you would think would not be the case. The store attracts a lot of people and he supports the idea of the Mavericks Surf Company, LLC relocating to Pillar Point Harbor and stated that all would benefit from the relocation.

**Staff Recognition-** Temko recognized the Pillar Point Harbor staff for ensuring that there was a safe opening for crab season. Tucker asked how the supply for crab was. Temko stated that it was plentiful just on the small size but they are still legal. According to Commissioner Lundie, fishing vessel *Cricket* brought in 3,000 pounds.

Lundie thanked Temko for letting him know that they were working on fixing the dock carts. He appreciates the prompt attention.

## Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1     **TITLE:**                                 **Minutes of Meeting November 4, 2009**  
       **REPORT:**                             Draft minutes  
       **PROPOSED ACTION:**             Approval
  
- 2     **TITLE:**                                 **Authorization to Prepare a New Certified Employment List for Deputy Harbor Master**  
       **REPORT:**                             Memo  
       **PROPOSED ACTION:**             Authorize preparation of certified employment list for consideration by Harbor Commission.

**Action:** Motion by Tucker, second by Lundie to approve items 1 and 2. The motion passed.

Ayes:             3  
Nays:             0  
Absent:           2 (Campbell, Parravano)

**Public Hearing -** None

## Continued Business - None

### New Business

- 3     **TITLE:**                             **Budget Augmentation in the amount of \$30,000 and Repairs to Patrol Boat *Radon***
- REPORT:**                             Temko, Staff Report
- PROPOSED ACTION:**         Approve Budget Augmentation in the amount of \$30,000 and Approve repair of *Radon* in an amount not to exceed \$30,000

Temko stated that the Board had one of the two reports. They had the repair and maintenance report and not the budget augmentation report. The repair work that needs to be done to the *Radon* is included in the report that was provided to them.

Tucker asked where the money is coming from.

Temko asked Schnapp to address the question.

Schnapp stated that the money will come from the reserves. Tucker asked if Pillar Point Harbor had a line item in the current budget. She stated no.

**Action:** Motion by Tucker, second by Lundie to approve budget augmentation and approve the repairs to the *Radon*. The motion passed.

Ayes:             3  
Nays:             0  
Absent:           2 (Campbell, Parravano)

- 4     **TITLE:**                             **Authorization to Pay Bills and Claims Occurring Between November 25, 2009 and January 12, 2010 in an Amount Not to Exceed \$600,000.00**
- REPORT:**                             Bills and Claims Detailed Summary

PROPOSED ACTION: Authorize Payment of Bills and Claims Occurring Between November 25, 2009 and January 12, 2010 in an Amount Not to Exceed \$600,000.00

**Action:** Motion by Tucker, second by Lundie to authorize payment of bills and claims occurring between November 25, 2009 and January 12, 2010 in an amount not to exceed \$600,000.00. The motion passed.

Ayes: 3  
Nays: 0  
Absent: 2 (Campbell, Parravano)

- 5 TITLE: **Bills and Claims in the Amount of \$1,509,100.80**  
REPORT: Bills and Claims Detailed Summary  
PROPOSED ACTION: Approve Bills and Claims for payment and a transfer in the amount of \$1,509,100.80 to cover payment of Bills and Claims

Padreddii stated that he received an e-mail from Parravano stating that he reviewed the Bills and Claims on November 13, 2009 and found them in order.

**Action:** Motion by Tucker, second by Lundie to approve the bills and claims in the amount of \$1,509,100.80. The motion passed.

Ayes: 3  
Nays: 0  
Absent: 2 (Campbell, Parravano)

## **Reports for Possible Discussion/Action Administration and Finance**

- 6 **General Manager - Grenell**  
Nothing further to add to written report.
- 7 **Director of Finance - Schnapp**  
Nothing further to add to written report.
- 8 **Human Resources Manager - Harris**

Nothing further to add to written report.

## Operations

### 9 **Oyster Point Marina/Park - Johnson**

Johnson stated that he attended the Oyster Point Yacht Club board meeting. They had their first meeting under new commodore Natalie Stern. Johnson discussed a few items with the Board. The community is very curious in the Ferry service and Emergency Ferry service. Johnson spoke with the director of operations for the Water Emergency Transit Authority (WETA) regarding the emergency ferry service and it is not possible to bring in emergency ferry during an emergency due to the fact that the boarding of the ferry is eight feet above the water line. It would be a monumental task for the Harbor staff to build a ramp and there also ADA concerns just to start. It is not recommended to pursue this with WETA as of right now. Johnson stated that docks nine (9) and ten (10) have been removed in their entirety and docks eleven (11), twelve (12) and thirteen (13) are scheduled for shortening and reattachment by this weekend. The Oyster Point Yacht club is concerned about the impacts on their parking once the ferry terminal is complete. He was also approached by the Yacht Club regarding a youth sailing program. Through lien sale, the District currently owns four vessels that the Yacht club is interested in purchasing these vessels. They will send a letter requesting that the vessel be held until January 2010 which Johnson said was a reasonable request.

### 10 **Pillar Point Harbor – Temko**

Temko stated that they had a boat sink today at the Marina berth. It was a commercial fishing vessel. The owner had been notified and they will contact an independent company to float the vessel. The boat sank and a diver went down to seal off all the vents and the fuel tank.

## Board of Harbor Commissioners

### 11 A. Committee Reports

Padreddii stated that he and Grenell met with City Manager Barry Nagel to discuss finances and gave him a break down for reimbursement for the money the District has spent on the breakwater and dredging at Oyster Point Marina.

### B. Commission Statements and Requests

**The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.**

Lundie thanked the representatives for Jeff Clark for showing up this evening and is hoping for big waves for their event.

- 12** TITLE: **Identify Labor Negotiator Pursuant to Government Code §54957.6**  
REPORT: Zafferano  
PROPOSED ACTION: Identify Labor Negotiator Peter Grenell

Zafferano stated that this is for item number 14 in closed session. He notified the Board that item number 13 is cancelled as no action needs to be taken.

**Action:** Motion by Tucker, second by Lundie to adjourn to closed session. The motion passed unanimously at 7:25 pm.

## **Closed Session**

- 13** TITLE: **Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, Government Code §54956.9(c), one case**  
REPORT: Zafferano  
PROPOSED ACTION: Identify Real Property Negotiator Peter Grenell
- 14** TITLE: **Conference with Labor Negotiator pursuant to Government Code §54957.6: Operating Engineers Local Union No. 3**  
REPORT: Harris  
PROPOSED ACTION: To Be Determined

## **Open Session, Continued**

- 15** TITLE: **Amended MOU with Operating Engineers Local Union No. 3**  
REPORT: Harris, Memo, MOU

PROPOSED ACTION: Approve Amended MOU

**Action:** Motion by Tucker, second by Lundie to approve the MOU with Operating Engineers Local Union No. 3. The motion passed.

Ayes: 3

Nays: 0

Absent: 2 (Campbell, Parravano)

## Adjournment

**Action:** Motion by Tucker, second by Lundie to adjourn the meeting. The motion passed unanimously at 7:35 pm.

The next scheduled meeting will be held on December 2, 2009 at the Comfort Inn, 2930 Cabrillo Highway, Half Moon Bay at 7:00 p.m.

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Debbie Nixon  
Deputy Secretary

Leo Padreddii  
President