

San Mateo County Harbor District Board of Harbor Commissioners Meeting Minutes

**October 15, 2003
7:00 p.m.**

**Municipal Services Building
33 Arroyo Drive
South San Francisco, CA 94083**

Roll Call

Commissioners

James J. Tucker, President
Leo Padreddii, Vice President
Pietro Parravano, Secretary /Treasurer
Sally R. Campbell, Commissioner
Ken Lundie, Commissioner

Staff

Robert Johnson, Acting General Manager,
Harbormaster
Lindsay A. Marks, Director of Finance
Dan Temko, Harbormaster
Beverly Fontana, Deputy Secretary
Marc L. Zafferano, District Counsel

Public Comments/Questions — Public and Staff Recognition

Johnson expressed his gratitude to three of his employees during the recent Fleetweek activities. John Pecan, Jerry Pemberton and Dante Madrigal nicely handled the extra vessel traffic out of Oyster Point Marina/Park due to Fleetweek. Johnson stated Oyster Point Bait Shop sent a letter of appreciation to him in regard to these employees.

Mike Martinez of Redwood City addressed the Board. Mr. Martinez had requested use of Pillar Point Harbor for a paddle-out event. Martinez had spoken to Temko in regard to the event. The need for the permit came up after the agenda was posted. Mr. Martinez stated this is non-profit and requested the Commercial Activity Fee be waived.

Consent Calendar

All items on the consent calendar are approved by one motion unless a request is made at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1 TITLE: **Abandoned Vessel Property**
 RECOMMENDATION: Adopt Resolution 33-03

Action: Motion by Parravano, second by Padreddii to approve item 1 of the consent calendar. Motion carried by a unanimous vote.

Public Hearing – none

Continued Business

- 2 TITLE: **Amendment to Ordinance Code Section**
 3.04.180 Relating to Vessels on Moorings: Live
 Aboard Vessels: Public Comment
 RECOMMENDATION: None

Action: This item was on the agenda tonight for discussion purposes only. The November 5th meeting is when any action will be taken. No one from the public came forward with any questions or comments.

Lundie asked if District Counsel has had a chance to review any problems this amendment might have in regard to Pillar Point Harbor being designated a safe harbor. Zafferano stated he had reviewed the amendment but will re-review it in regard to any violation it may have with the safe harbor issue. Zafferano stated he will speak to the harbormasters about it if he finds anything about it before the next meeting.

The Wavechasers Paddle Event was added to the agenda at this point.

Temko stated this item came to his attention after the agenda was complete. The event is planned before the next Board meeting. Temko added all the necessary paperwork has been submitted by Mr. Martinez. Staff recommends this item be added to the agenda as an emergency item. Temko added that he will speak to Martinez about some safety questions he has before the event, if approved, is held.

Tucker stated all the information was provided to the Board tonight for review and he asked if a member of the Board would like to add this as an emergency item.

Motion by Lundie, second by Padreddii to add this item to the agenda. Motion carried by a unanimous vote.

TITLE: **Commercial Activity Permit with Mike
Martinez for Paddle-Out Event at Pillar Point
Harbor**
RECOMMENDATION: Approval

Action: Motion by Campbell, second by Lundie to approve the Commercial Activity Permit with Mike Martinez for the Paddle-Out event and to waive the fee.
Motion carried by 5 ayes, 0 nays.

3 TITLE: **Pillar Point Harbor Electrical Pedestals:
Purchase of Electrical Power Pedestals**
RECOMMENDATION: Accept the Purchase Bid of and Authorize the
General Manager to Execute a Contract with the
Firm of Marina Power in an Amount not to Exceed
\$46,528.00

Action: This item was removed by staff for further research.

New Business

- 4 TITLE: **Social Vocational Services Contract Extension**
RECOMMENDATION: Authorize General Manager to Enter into a Personnel Leasing Agreement with Social Vocational Services for a Period of Not More the Two Years, Per the Terms of the Leasing Agreements for an Amount Not to Exceed \$57.60 per Four Hour Workday at Each Facility

Action: Johnson presented the report on this item. He stated there is a slight increase for this service. He stated he would take any questions on his written and oral report.

Both Harbormasters stated they were pleased with the work provided by Social Vocational Services.

Zafferano stated that if the Board approves this item there will need to be minor adjustments to the contract. Zafferano has been working with Acting General Manager Johnson on the wording already.

Motion by Campbell, second by Parravano to authorize General Manager to enter into a Personnel Leasing Agreement with Social Vocational Services for a period of not more the two years, per the terms of the Leasing Agreements for an amount not to exceed \$57.60 per four hour workday at each facility.

- 5 TITLE: **Bills and Claims in the Amount of \$169,637.80**
RECOMMENDATION: Approval

Action: Parravano stated he has reviewed the Bills and Claims. He would like to add 3 additional items to the amount.

Motion by Parravano, second by Campbell to approve the amended amount of \$107,547.61. Motion carried by 5 ayes, 0 nays.

Reports for Possible Discussion/Action

Administration and Finance

- 6 **General Manager Grenell** – (no report, on vacation)

7 Director of Finance Marks

Action: Marks reported on a refund from ERAF.

Operations

8 Oyster Point Marina/Park — Johnson

Action: Johnson stated it was brought to his attention that the California State Parks Department might absorb the Department of Boating and Waterways into their system. This would not be beneficial to the District Johnson wanted to encourage the Commissioners to put on the next agenda a letter stating the District's opinion and concerns on this proposed transition.

9 Pillar Point Harbor — Temko

Action: Temko had nothing to add to his written report.

Board of Harbor Commissioners

10 A. Committee Reports

Action: A finance committee meeting is set for October 16th. The committee will report back on that meeting at the next Board meeting.

B. Commission Statements and Requests

The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.

Action: Lundie reaffirmed Johnson's request to put an item on the next agenda to address the proposed Department of Boating and Waterways absorption into the Parks and Recreation Department.

Parravano thanked Pillar Point Harbor staff for their help at the Culinary Institute salmon luncheon and their booth at the Half Moon Bay Safety Fair.

Temko thanked Parravano for his involvement in both events also.

Campbell requested that an item be added to the November 19th agenda. She requested Board discussion and possible action on a new Request for Proposals for developing vacant property at Oyster Point Marina/Park.

Motion by Lundie, second by Parravano to adjourn to break at 7:31 p.m.

Closed session began at 7:38 p.m.

Closed Session

11 TITLE: **Public Employee Performance
Evaluation: General Manager Pursuant
to Government Code §54957**
REPORT: Tucker, Parravano
PROPOSED ACTION: To Be Determined

Meeting reconvened to open session at 8:11 p.m.

Action: No reportable action.

Adjournment

Motion by Lundie, second by Campbell to adjourn the meeting. Meeting adjourned at 8:11 p.m. by a unanimous vote.

APPROVED BY:

ATTESTED BY:

James J. Tucker
President

Beverly Fontana
Deputy Secretary