



San Mateo County Harbor District Board of Harbor Commissioners

“To assure that the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

REGULAR MEETING AGENDA

**February 15, 2017
6:30 PM**

San Mateo County Harbor District
Conference Room
504 Avenue Alhambra, 2nd Floor
El Granada, CA 94018

All Harbor District Commission meetings are recorded and posted at www.PacificCoast.tv within 48 hours of the meeting. Pacifica residents can tune into Comcast Channel 26 and residents from Montara through Pescadero can tune into Comcast Channel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.

Persons requiring special accommodation with respect to physical disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400, 72 hours in advance.

A.) Roll Call

B.) Public Comments/Questions

The Public may directly address the Board of Harbor Commissioners for a limit of three (3) minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, Board of Harbor Commissioners that is not on the regular Agenda. If a member of the public wishes to address the Board on an Agenda Item, that person must complete a Public Speaker Form and wait until that Item comes up for discussion. Agenda material may be reviewed at the administration offices of the District, 504 Avenue Alhambra, 2nd Floor, El Granada, CA 94018 or online at www.smharbor.com.

C.) Commissioner Comments

Commissioners may make public statements limited to five (5) minutes.

D.) Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

ITEMS PULLED FROM THE CONSENT CALENDAR WILL BE HEARD AFTER DISCUSSION ITEMS.

1. [Bills and Claims; Recommend Approval \(Chan\) Amended Item 1](#)
Recommendation: Review Pre-Approved Bills and Claims in the Amount of \$451,855.52. Pre-Approval Bills and Claims not to exceed up to \$350,000.
2. [Minutes –Regular Meeting January 18, 2017 \(Gehret\)](#)
Recommendation: Approve Minutes of the Regular Board Meeting of January 18, 2017.
3. [Special Use Permit, Fee Waiver for Coastside Fishing Club Swap Meet at Oyster Point Marina and Park \(Gehret\) Application \(Draft\)Special Event Permit](#)
Recommendation: Approve Fee Waiver for Special Use Permit.
4. [Second Quarter Rent Report \(Doyle\) Rent Report Spreadsheet](#)
Information only.
5. [Progress Update on Capital Improvement Project of FY 16/17 \(Moren\) CIP Summary](#)
Information only.
6. [Public Records Act Policy; Approve Policy No. 5.4.0 and Adopt Resolution No. 17-01 \(Lazof\)](#)
Recommendation: Adopt Policy 5.4.0 and adopt Resolution No. 17-01 stating District's adherence to requirements of California Public Records Act.
7. [Activity Reports \(McGrath/Lazof/Moren/Merlo/Draper/McCoy\)](#)
Information only.

E.) Discussion

8. [Surfer's Beach Project; Status Update \(Moren\) PowerPoint](#)
Information only.
9. [KN RV Park Lease; Review \(Lazof\)](#)
Information only.
10. [2017 Goals and Objectives \(McGrath\)](#)
Recommendation: Receive report, adopt Goals and Objectives for 2017.

11. Five (5) Year Capital Improvement Plan, 2017/18-2021/22, Initial Review (McGrath/Moren/Lazof)

Recommendation: Receive report, provide direction to staff.

12. Romeo Pier, Agreement Modification for Romeo Demolition (Moren)

Recommendation: Approve modification and authorize the General Manager to execute amendment to the agreement with Moffat and Nichol in the amount of \$34,700.

13. Harbor Commissioner; Salary, Compensation and Equipment Benefits (McGrath)

Recommendation: Receive report, provide direction to staff.

14. Cartel Inc Permit and Surf Contest (Brennan) Permit Docs RIMON/MII Submitted Letter

F.) Discussion/Action on Pulled Consent Items (if any)

G.) Adjournment

The next Regular Meeting will be held on March 15, 2017 at the Municipal Services Building, 33 Arroyo Drive, South San Francisco, CA 94080 at 6:30 PM.

Agenda posted as required:
February 10, 2017 at 5:00 PM

Debbie Gehret
Deputy Secretary