

**San Mateo County Harbor District
Board of Harbor Commissioners
*Amended Meeting Minutes***

**September 2, 2009
7:00 p.m.**

**Comfort Inn
2930 Cabrillo Highway
Half Moon Bay, Ca. 94019**

Roll Call

Commissioners

Leo Padreddii, President
Sally Campbell, Vice President
Pietro Parravano, Treasurer
James Tucker, Secretary
Ken Lundie, Commissioner

Staff

Peter Grenell, General Manager
Marcia Schnapp, Director of Finance
Marietta Harris, Human Resource Manager
Robert Johnson, Harbormaster
Dan Temko, Harbormaster
Marc Zafferano, District Counsel

Public Comments/Questions — None.

Staff Recognition- None.

Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- | | | |
|----------|-------------------------|---|
| 1 | TITLE: | Minutes of Meeting August 19, 2009 |
| | REPORT: | Draft minutes |
| | PROPOSED ACTION: | Approval |

Action: Motion by Tucker, second by Parravano to approve item 1. The motion passed.

Ayes: 3
Nays: 0
Abstentions: 2 (Campbell, Lundie)

Public Hearing - None

Continued Business - None

New Business

- 2 **TITLE:** **Resolution Requesting that the Monterey Bay National Marine Sanctuary Provide for More Flexibility for the Disposal of Clean Dredged Materials**
- REPORT:** Memo, Attachments, Resolution 17-09
- PROPOSED ACTION:** Adopt Resolution 17-09

Grenell presented this item. Parravano suggested clarifying language that refers to clean dredged materials “deposited within Monterey Bay National Marine Sanctuary waters” from the four adjacent harbors.

Campbell agreed with this suggestion.

Action: Motion by Tucker, second by Parravano to adopt Resolution 17-09 as amended.

Ayes: 5
Nays: 0

- 3 **TITLE:** **District Investment Policy**
- REPORT:** Schnapp, Resolution 18-09, Policy
- PROPOSED ACTION:** Adopt Resolution 18-09 and Approve current Investment Policy

Schnapp stated that this is the annual renewal of the Investment Policy. No changes have been made to the policy. She recommended approval of the policy and to adopt resolution 18-09.

Action: Motion by Tucker, second by Lundie to adopt Resolution 18-09 and to approve the current Investment Policy. The motion passed.

Ayes: 5
Nays: 0

- 4 TITLE: **Bills and Claims in the Amount of \$185,676.26**
REPORT: Bills and Claims Detailed Summary
PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in the amount of \$185,676.26 to cover payment of Bills and Claims

Parravano stated that he reviewed the bills and claims and found them in order. He moved approval.

Action: Motion by Parravano, second by Lundie to approve the bills and claims in the amount of \$185,676.26. The motion passed.

Ayes: 5
Nays: 0

- 5 TITLE: **General Manager's Employment Agreement: Extension**
REPORT: None
PROPOSED ACTION: To be Determined

Grenell stated that his employment contract is coming up for renewal in October. He stated that his performance evaluation is in closed session and suggested deferring this item until after consideration of his evaluation. The Commission agreed.

Reports for Possible Discussion/Action Administration and Finance

6 General Manager – Grenell

Grenell stated that SKS/Shorenstein has closed escrow with King Ventures and have begun steps to administer leases. Staff will contact SKS to set up a meeting to discuss potential opportunities for the Harbor District.

Grenell stated that WETA expects that their payment from the State Emergency Management Agency to Department of Boating and Waterways will happen in the next two weeks.

7 Director of Finance – Schnapp

Schnapp stated that the Harbor District is hosting the SAMFOG meeting at the Oyster Point Yacht Club on September 11, 2009.

8 Human Resources Manager – Harris

Nothing further to add to written report.

Operations

9 Oyster Point Marina/Park - Johnson

Johnson stated that docks 9 and 10 are 90% cleared in preparation for the WETA ferry terminal project.

Padreddii stated he was at the Harbor the other day and wanted to commend Johnson and his staff on how well the Harbor looks.

Grenell stated that he and Johnson had a meeting with the owner of the Dining Cruise vessel California Spirit. She is very interested in operating from Oyster Point. Johnson and Grenell will come up with a plan for facility improvements.

Campbell supports the Dining Cruises coming into Oyster Point Marina but feels that the Dining Cruises need to help with some of the expenses.

Parravano thanked Johnson and his staff for accommodating the Special Board Meeting on August 19.

10 Pillar Point Harbor – Temko

Temko stated that Annual Pillar Point Harbor Lights Boat Decorating contest will be December 19, 2009.

Board of Harbor Commissioners

11 A. Committee Reports – None.

B. Commission Statements and Requests

The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.

12 TITLE: **Identify Labor Negotiator Pursuant to Government Code §54957.6**
REPORT: Zafferano
PROPOSED ACTION: Identify Labor Negotiator Peter Grenell

Zafferano identified Grenell as the labor negotiator for items 14 and 15.

- 13 TITLE: **Identify Real Property Negotiator Pursuant to Government Code §54956.8**
REPORT: Zafferano
PROPOSED ACTION: Identify Real Property Negotiator Peter Grenell

Zafferano identified Grenell as the real property negotiator for item 16.

Action: Motion by Tucker, second by Lundie to adjourn to closed session. The motion passed unanimously at 7:30pm.

Closed Session

- 14 TITLE: **Conference with Labor Negotiator pursuant to Government Code §54957.6: Operating Engineers Local Union No. 3**
REPORT: Grenell
PROPOSED ACTION: To Be Determined
- 15 TITLE: **Conference with Labor Negotiator pursuant to Government Code §54957.6: Teamsters Local Union 856**
REPORT: Grenell
PROPOSED ACTION: To Be Determined
- 16 TITLE: **Conference with Real Property Negotiator: Parcel APN 047-261-030, El Granada, San Mateo County; San Mateo County Harbor District with KN Properties Regarding Lease Price, Terms and Conditions, Pursuant to Government Code §54956.8**
REPORT: Grenell
PROPOSED ACTION: To Be Determined
- 17 TITLE: **Public Employee Performance Evaluation: General Manager, pursuant to Government Code §54957.6**
REPORT: None
PROPOSED ACTION: To Be Determined

Action: Motion by Tucker, second by Lundie to adjourn to Open Session. The motion passed unanimously at 8:05pm.

Open Session Continued

There was no reportable action from Closed Session.

Adjournment

Action: Motion by Lundie, second by Tucker to adjourn the meeting. The motion passed at 8:10pm.

The next scheduled meeting will be held on September 16, 2009 at the Municipal Services Building, 33 Arroyo Drive, South San Francisco at 7:00 p.m.

Peter Grenell
Acting Deputy Secretary

Leo Padreddi
President