

**San Mateo County Harbor District
Board of Harbor Commissioners
Minutes**

**April 2, 2008
7:00 p.m.**

**Coastside County Water District Office
766 Main Street
Half Moon Bay, CA 94019**

Roll Call

Commissioners

Ken Lundie, President
Leo Padreddii, Vice President
x Sally Campbell, Treasurer
x Pietro Parravano, Secretary
James Tucker, Commissioner

Staff

Peter Grenell, General Manager
Marcia Schnapp, Director of Finance
Marietta Harris, Human Resource Manager
Robert Johnson, Harbormaster
Dan Temko, Harbormaster
Theresa DellaSanta, Deputy Secretary
Marc Zafferano, District Counsel

x- absent

Public Comments/Questions - None

Staff Recognition

Consent Calendar - None

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar

1	TITLE:	Minutes of Meeting March 5, 2008
	REPORT:	Draft minutes
	PROPOSED ACTION:	Approval

Action: Motion by Tucker, second by Padreddii to approve Item 1. The motion passed.

Ayes: 3

Nays: 0

The Board took up Item 13.

- 13** TITLE: **Support for Alliance of Communities for Sustainable Fisheries**
REPORT: Grenell, Memo, Resolution 03-08, Attachment
PROPOSED ACTION: Adopt Resolution 03-08 to Approve Support for Alliance of Communities for Sustainable Fisheries in an Amount Not to Exceed \$1,000.00

Steve Scheiblaue, City of Monterey Harbormaster, stated that the Alliance of Communities for Sustainable Fisheries (ACSF) was organized in 2000 particularly to face two challenges: how to implement the Marine Life Protection Act (MLPA) and the Management Plan Review process for the Monterey Bay National Marine Sanctuary. He added that ACSF is a 501(c)3 non-profit organization. Scheiblaue concluded that ACSF bridges communities with their local commercial fishing communities and emphasizes using the best science to implement the MLPA and Sanctuary regulations.

Tucker asked what ACSF's operating budget is. Scheiblaue said it varies according to grants received, per year, and that they received approximately \$90,000 last year. Tucker said he is in support his year, but will need to see a budget next year or any other year that the ACSF asks the District for support.

Jim Salter, a Pillar Point fisherman, spoke in support of the ACSF. He said the work the ACSF is doing is necessary.

Action: Motion by Padreddii, second by Tucker to approve Item 13. The motion passed.

Ayes: 3

Nays: 0

The Board took up Item 9 next.

- 9** TITLE: **Commercial Activity Permit for *F/V New Captain Pete* at Oyster Point Marina/Park**
REPORT: Grenell, Memo
PROPOSED ACTION: Approve Commercial Activity Permit for *F/V New Captain Pete* to enable operations at Oyster Point Marina/Park

Action: Motion by Tucker, second by Padreddii to approve Item 9. The motion passed.

Ayes: 3

Nays: 0

Steven concluded that the value at Pillar Point should be higher because they have access to the entire ocean in minutes, whereas Oyster Point has upwards of an eight hour sail.

Craig Blasingame, Oyster Point liveaboard, stated that liveaboards create a measure of security presence in the marina. He asked that the Board think seriously about a rate increase.

Schnapp concluded that the reason the berth rates are being kept flat is because in prior years when rates were increased, Oyster Point had a loss of berth renters in South San Francisco.

The Board continued this item to the April 16th Agenda.

Continued Business

- 4 TITLE: Selection of Lowest Responsible Bidder for Pillar Point Harbor Restroom Renovation Project and Authorize Contract Execution**
- REPORT: Temko, Staff Report
- PROPOSED ACTION: Approve Anzus as Lowest Responsible Bidder and Authorize Execution of Contract with Anzus Corporation in an Amount Not to Exceed \$169,000.00

Temko informed the Board that eight bids, and four bid protests were received. He added that after review of the protests, staff has concluded that Anzus is in compliance with all California codes and laws.

Barry Day, owner of Anzus, was in the audience. Tucker explained to Day that it would be very difficult to get a change order approved by the Board and asked if he is confident he can do the work for what he bid. Day said yes.

Action: Motion by Tucker, second by Padreddii to approve Item 4. The motion passed.

Ayes: 3

Nays: 0

The Board took up Item 11.

- 11 TITLE: Limited Commercial Activity Permit for Sam's Chowder House at Pillar Point Harbor**
- REPORT: Grenell, Temko, Memo
- PROPOSED ACTION: Approve Limited Commercial Activity Permit for Sam's Chowder House at Pillar Point Harbor

Temko informed the Board that this permit is similar to the permit approved for Lisa Brady. He added that he spoke with Lisa Brady and she concluded there are no conflicts between the two permits. Temko explained that the District will need a sketch of where the proposed activities will take place, and access to the beach will need to be open to the public at all times during the events. He concluded that these events are not exclusive and the permittee must adhere to all conditions of the permit and coordinate all events with the District.

Johnson informed the Board that the approval of this item would include LED lighting along Harbormaster road as suggested by the Promotions and Marketing Committee (Campbell, Parravano).

Action: Motion by Padreddii, second by Tucker to approve Item 7. The motion passed,

Ayes: 3
Nays: 0

- 8** TITLE: **Budget Amendment: Add \$20,000 75th Anniversary Allocation**
REPORT: Schnapp, Memo
PROPOSED ACTION: Approve Addition of \$20,000 75th Anniversary Allocation to Harbor Commission Budget

Action: Motion by Tucker, second by Padreddii to approve Item 8. The motion passed.

Ayes: 3
Nays: 0

New Business

- 10** TITLE: **Commercial Activity Permit for Action Sports SF: Kite Surfing at Oyster Point Marina/Park**
REPORT: Johnson, Memo
PROPOSED ACTION: Approve Commercial Activity Permit for Action Sports SF: Kite Surfing at Oyster Point Marina/Park

Action: Motion by Padreddii, second by Tucker to approve Item 10. The motion passed.

Ayes: 3
Nays: 0

- 12** TITLE: **District 75th Anniversary/Fundraiser Event for *F/V Irene* Restoration on Saturday, August 16th at Pillar Point Harbor**
REPORT: Grenell, Memo
PROPOSED ACTION: Approve District 75th Anniversary/Fundraiser Event for *F/V Irene* Restoration on Saturday, August 16th at Pillar Point Harbor

Action: Motion by Tucker, second by Padreddii to approve Item 12. The motion passed.

Ayes: 3
Nays: 0

Lundie added that Mr. Parson's of the Irene is looking for an engine for the boat, and said Parsons has a non-profit organization.

- 14 TITLE: San Mateo County Finance Officers Group (SAMFOG)
Meeting at Oyster Point Yacht Club on May 9, 2008**
REPORT: Schnapp, Staff Report
PROPOSED ACTION: To Be Determined

Action: Motion by Tucker, second by Padreddii to approve Item 14. The motion passed.

Ayes: 3
Nays: 0

- 15 TITLE: Bills and Claims in the Amount of \$140,231.55 Through
March 12, 2008**
REPORT: Bills and Claims Detailed Summary
PROPOSED ACTION: Approval of Bills and Claims processed and paid in the amount
of \$140,231.55 to cover payment of Bills and Claims through
March 12, 2008 due to March 19th cancelled Board meeting

- 16 TITLE: Bills and Claims in the Amount of \$254.853.00**
REPORT: Bills and Claims Detailed Summary
PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in the
amount of \$254,853.00 to cover payment of Bills and Claims

Padreddii stated that he has reviewed the bills and claims for both Items 15 and 16 and found them in order. He recommended approval.

Action: Motion by Padreddii, second by Tucker to approve Item 15 in the amount of \$140,231.55 and Item 16 in the amount of \$254,853.00. The motion passed.

Ayes: 3
Nays: 0

Reports for Possible Discussion/Action

Administration and Finance

17 General Manager - Grenell

Grenell informed the Board that he received a notice from the County regarding a proposed change in a Williamson Act contract and if approved would result in a reduction of the District's share of property tax was reduced by \$43.49.

Tucker asked Grenell to set up a Finance and Priorities workshop.

18 Director of Finance - Schnapp

Nothing further to add to written report.

19 Human Resources Manager - Harris

Nothing further to add to written report.

Operations

20 Oyster Point Marina/Park - Johnson

Nothing further to add to written report.

21 Pillar Point Harbor – Temko

Temko stated that he spoke with the Chief of Environmental Compliance the Vandenberg Air Force Base and they are willing to work with the District on a mutually agreeable resolution for the Pillar Point Storm Water Diversion project.

Board of Harbor Commissioners

22 A. Committee Reports
Promotions and Marketing/75th Anniversary (Campbell, Parravano)

No report. Will continue to April 16th Agenda.

Department of Boating & Waterways (Parravano, Tucker)

Grenell said DBW staff is preparing a settlement agreement alternative regarding the WETA situation and they plan to meet with District staff to discuss this.

Tucker add that the District has a strong relationship with DBW and feels that the District benefits well from it.

B. Commission Statements and Requests
The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.

None

Zafferano identified Grenell as Real Property Negotiator pursuant to Government Code §54956.8.

Action: Motion by Tucker, second by Padreddii to move to closed session. The motion passed unanimously at 8:21 p.m.

Closed Session

23 TITLE: Conference with Real Property Negotiator: APN 047-262-010, Median Strip, El Granada, San Mateo County. Negotiating Parties Naren Nath and Arti Srivastava: Regarding Sale or Lease, Price and Terms and Conditions Pursuant to Government Code Section §54956.8

REPORT: None
PROPOSED ACTION: To Be Determined

24 TITLE: General Manager's Mid-Year Performance Evaluation Pursuant to Government Code Section §54957

REPORT: None
PROPOSED ACTION: To Be Determined

Item 24 was postponed until the April 16th meeting.

Action: Motion by Tucker, second by Padreddii to adjourn to Open Session. Motion passed unanimously at 9:11 p.m.

Adjournment

Action: Motion by Padreddii, second by Tucker to adjourn. The motion passed unanimously at 9:15 p.m.

APPROVED BY:

Ken Lundie

Ken Lundie
President

ATTESTED BY:

Theresa DellaSanta

Theresa DellaSanta
Deputy Secretary